

**COMMISSION ON TEACHER CREDENTIALING**

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CCTC ANNOUNCES ONLINE RENEWAL FOR CHILD DEVELOPMENT PERMITS

SACRAMENTO – The California Commission on Teacher Credentialing announced today that preschool teachers will be able to renew their state teaching permits online.

Those who renew online will have their new document delivered to their doorstep in under two weeks.

Teachers and administrators who hold a “regular” or “professional clear” permit qualify for the online renewal process.

“Online renewal has been working very well for basic teaching and service credentials. We have looked forward to the day that we could add Child Development Permits to this service,” stated Leslie Peterson Schwarze, Chair of the Commission.

To renew credentials online, permit holders can follow these easy steps:

- Connect to the California Commission on Teacher Credentialing’s web page at www.ctc.ca.gov.
- Click on the “California Teacher Credential Look-up and Renewal” secure link and enter your social security number and date of birth.
- Follow the easy step-by-step process.
- Fill in your Visa or Master Card account for the \$55 credential fee. (There is an additional credit card processing fee of \$2.)

The Commission sends an e-mail confirming the transaction.

The online renewal service has been available for individuals with the following types of credentials since October, 2002:

- Clear, Professional or Professional Clear Teaching or Service Credentials
- 30-Day Emergency Substitute Teaching Permits

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